

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
February 20, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE INTERGOVERNMENTAL AGREEMENT WITH WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved inter-governmental agreement with the City of Williamsport for Livescan.
- 2.2 APPROVE AMENDMENT TO PSA WITH DR. BRUNO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Dr. Bruno.
- 2.3 AWARD CONTRACT FOR CONCRETE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded

contract for concrete product to J & F Ready Mix Concrete and Wild Rose on an as needed basis.

- 2.4 AWARD PARTIAL CONTRACT FOR TIRES AND TIRE REPAIR. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded partial contract for tires and tire repair to Bastian Tire & Auto Center and McCarthy Tire Service on an as needed basis.
- 2.5 AWARD CONTRACT FOR AGGREGATE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for aggregate products to Glenn O. Hawbaker, Inc., Hanson Aggregate, PA LLC., Eastern Industries, Inc., Pikes Creek Asphalt & Crushed Stone and P-Stone, Inc. on an as needed basis.
- 2.6 AWARD CONTRACT FOR BRIDGE REPAIRS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded the contract for repairs to Lycoming County-owned Bridge No. 106 located in the Village of Marsh Hill to HRI, Inc. Williamsport, PA in the amount not to exceed \$ 188,216.40.
- 2.7 APPROVE PSA WITH DELL MARKETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Dell Marketing for RMS.
- 2.8 APPROVE PURCHASE FROM APPLE CHEVROLET. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of 2 2014 Ford Explorer's 4WD with cage at \$27,960.00 each for a total of \$55,920.00 from Apple Chevrolet from costars contract #026-004.
- 2.9 APPROVE PSA WITH CENTER COUNTY YOUTH SERVICES BUREAU. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Center County Youth Services Bureau for JPO.
- 2.10 APPROVE ACT 13 AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Act 13 agreement with the City of Williamsport for Memorial Homes.
- 2.11 APPROVE GRANT EXTENSION REQUEST TO FRA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Grant extension request to the Federal Rail Administration.
- 2.12 APPROVE NUTRIENT TRADING CONTRACTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved nutrient trading contracts with the following landowners:
Ernest & Eileen Brown Theodore & Tracey J. Barbour.
Bernard & Diane Dincher John & Wanda Harvey.

Michael & Nancy Jarrett	Joann & Myron Knepp.
Patricia & Cameran Koons	Joan & Harold London.
Robert & Gloria Morrison	Richard & Karen Mowery.
Russell & Marie Reitz	Thomas & Daisy Styer.
JRT Tebbs	Charles & Bonnie Ulmer.
Wayne & Ruth Vandine	Walter & Wesley Worthington.

Mr. Wheeland recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Lauren J. Robinson as full time replacement Zoning/Subdivision Officer - Pay grade 6 - \$31,374.10/annually effective 3/3/14.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:26 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:26 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate refunds:
Parcel 08-207-132.G for Mickey & Mary Jones in the amount of \$233.09 (Mobile home removed).
Parcel 46-002-105 for Ronald Vonada in the amount of \$22.09 (House destroyed by fire).

4.3 APPROVE REAL ESTATE EXEMPTION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the real estate exemption:
Parcel 40-373-141 for Muncy Creek Township (FEMA buyout property).

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:27 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:27 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented JWD pins to Chris DallaPiazza & Scott Williams for their work on GIS.
Fran McJunkin explained the valuable work they did.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, February 25, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.